

PINK SAFFRON CATERING

10 Steps to organising a successful event.

1. Enquiry

Via phone or email

2. Initial consultation

Our event coordinator will contact you to discuss your requirements, such as date, time, budget, number of guests and preferred catering style

3. Preliminary quotation

Includes suggested menu, service staff changes, price breakdown, as well as beverage and equipment hire if required.

4. Final quotation

Incorporates all changes that you would like to make to your preliminary quotation.

5. Booking confirmation

Once you have approved the menu and would like to secure your booking, a 30% deposit confirms your quotation.

6. Event management

After payment of your deposit, and closer to your event date, our management team will contact you to organise the finer details to your event.

7. Site inspection

Some event locations may require an inspection by one of our chefs. Please discuss this with your event manager.

8. Pre-Event phone consultation

Your event manager will be in contact with you approximately one week prior to your event to confirm final numbers, event schedule and other special instructions.

9. Final payment

Following your 30% deposit made at the time of you confirming your booking, final payment is required 5 working days prior to your event.

10. Event

Relax. You're in great hands. Our team aims for results that will ensure your event is successful and exceeds your expectations.